**Youth Development Commission**

**Funding Scheme for Youth Life Planning Activities (2022-25)**

**Letter of Intent by Secondary School**

I hereby confirm that (name of school) will collaborate with (name of NGO) (see note) to plan, organise and deliver life planning activities from September 2022 to August 2025, which aim at enhancing students’ / parents’ / teachers’/ former students’ (who have graduated or left for less than six months) knowledge and awareness of life planning and multiple pathways. I understand that during the funding period, the division of labour between NGO and collaborating school should be well refined to ensure no duplication of resources between both parties.

I hereby (agree / disagree\*) that information provided in this Letter of Intent (including but not limited to name of contact person, telephone, etc.) will be used by the Government (including the Secretariat) and Youth Development Commission to disclose to those successful applicants for communication purpose, if applicable.

*\*please delete as appropriate*

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| Name of School | : |  |

School Chop:

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| --- | --- | --- | --- | --- | --- | --- |
| Name of Person Authorised by School | ： |  | (Please choose Mr/Ms/Dr) | Post | ： |  |
| Signature | ： |  |  |  |  |
| Name of Contact Person | ： |  | (Please choose Mr/Ms/Dr) | Post | ： |  |
| Tel No | ： |  | Fax No | ： |  |
| Email Address | ： |  |  |  |
| Date | ： |  |  |  |  |